



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

15 Jan 2026

DIVISION MEMORANDUM

No. 024, s. 2026

**ADDENDUM TO DM NO. 737 s. 2025
“2025 DIVISION RESEARCH CONVERGENCE”**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to the conduct of 2025 Division Research Caravan on January 29-30, 2026 at NDN Resort and Events Place, Brgy. Aya, Talisay, Batangas, please be informed of the following additional reminders and implementation arrangements:

A. Accommodation

Provision	Participants
Live – In	1. Top Management 2. Schools Division Research Committee 3. Other Invited SDO Personnel, Guests, Panelists 4. Public Schools District Supervisors 5. Members of the Technical Working Group
Live-Out	- Research Presenters - Sub-Office Research Coordinators

B. Presentation Schedule

Category	Date of Presentation / Attendance
Research Utilization and Innovation Showcase	January 29, 2026
Interactive Poster Presentation	January 29, 2026
Infographic Video Presentation	January 29-30, 2026
Research Bulletin Presentation	January 29-30, 2026
Oral Presentation	January 29-30, 2026



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C. Additional Participants

Sub-Office Research Coordinators in the Elementary, Junior High School and Senior High School level are advised to attend the two-day activity and must confirm their attendance until January 20, 2025, 5:00 PM using the link <https://tinyurl.com/RCRegDistrictResearchCommittee>.

A registration fee of Two Thousand Four Hundred (Php 2,400.00) shall be collected to each participant chargeable against School MOOE, canteen fund, Special Education Fund or any local funds subject to usual accounting and auditing rules and regulations.

D. Submission of Research Presentation Materials

For pre-evaluation purposes, each research presenter shall submit the following documents listed below on or before January 22, 2026 using the link <https://tinyurl.com/ResearchPresentationDocs> .

Category	Documents to be Submitted
1. Research Utilization and Innovation Showcase	full paper, innovation as research output, implementation and evaluation
2. Interactive Poster Presentation	poster, full paper
3. Infographic Video Presentation	shortened link for the video presentation, full paper
4. Research Bulletin Presentation	bulletin, full paper
5. Oral Presentation	presentation, full paper

Specifications:

- Single file document in pdf format with a size limit not larger 100MB
- File naming convention: Category_Sub-Office_Researcher Surname
(e.g. Oral Presentation_Alitagtag_Encarnacion



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2. For queries and other concerns, kindly contact Mrs. Rosemarie A. Encarnacion, Senior Education Program Specialist for Planning and Research, through email rosemarie.encarnacion001@deped.gov.ph.

3. Immediate and wide dissemination of this memorandum is desired.

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MARITES A. IBÁÑEZ, CESO V

Schools Division Superintendent

Jan P

Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

RAE/ ADDENDUM TO DM NO. 737 s. 2025 "2025 DIVISION RESEARCH CONVERGENCE" /
R2-148592/01-15-2026